



MILL ROAD WINTER FAIR

Chair: Andrew Phillips
 Postal Address: c/o AL AMIN, 100A Mill Road CB1 2BD
www.millroadwinterfair.org

MILL ROAD WINTER FAIR ANNUAL GENERAL MEETING																															
DATE	Thursday 17 March 2016																														
Present	<table border="1"> <thead> <tr> <th><u>From 2015 Committee:</u></th> <th></th> <th><u>Also attending:</u></th> </tr> </thead> <tbody> <tr> <td>Andrew Philips</td> <td>Chair</td> <td>Agnes Asselin</td> </tr> <tr> <td>Fiona Smith</td> <td>Co-Chair</td> <td>Katie Stewart</td> </tr> <tr> <td>Caroline Wilson</td> <td>Co-Secretary</td> <td>Frannie Ritchie</td> </tr> <tr> <td>Isabelle Geisthardt</td> <td>Co-Secretary</td> <td>John Caldwell</td> </tr> <tr> <td>Tom Hanrahan</td> <td>IT</td> <td>Duncan de Bondt</td> </tr> <tr> <td>Jim Woodhouse</td> <td>Treasurer</td> <td>Julian Price</td> </tr> <tr> <td>Jon Mills</td> <td>Events</td> <td>Susan Ellis</td> </tr> <tr> <td>Kate Collins</td> <td>Stalls</td> <td></td> </tr> <tr> <td>Abdul Arain</td> <td>Deputy Chair</td> <td></td> </tr> </tbody> </table>	<u>From 2015 Committee:</u>		<u>Also attending:</u>	Andrew Philips	Chair	Agnes Asselin	Fiona Smith	Co-Chair	Katie Stewart	Caroline Wilson	Co-Secretary	Frannie Ritchie	Isabelle Geisthardt	Co-Secretary	John Caldwell	Tom Hanrahan	IT	Duncan de Bondt	Jim Woodhouse	Treasurer	Julian Price	Jon Mills	Events	Susan Ellis	Kate Collins	Stalls		Abdul Arain	Deputy Chair	
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Apologies	Eryl Griffiths, Caroline Bent, Richard Wilson. Felicity Higginson, Liz Huelin, David Arnold, Felicity McDonald-Smith, Diane Phillips																														
Minutes	The minutes of the 2015 AGM (26 th March) were accepted and signed																														
1. Welcome from Chair	Andrew Phillips opened the meeting at 7.00pm and welcomed all those present.																														
2. Chair's report	<p>Andrew gave a report summarising activities during the past year, which is attached to these minutes. Additional points made (or expanded on) were:</p> <ul style="list-style-type: none"> • There was no fire engine pull at the 2015 fair but they have already said that they're interested in coming back in 2016. • Spreading out the stalls into the Romsey area, Donkey Common, Great Eastern Street car park, Ditchburn and the end of St Barnabas Road helped with crowd management • The committee would like to express its sincere gratitude to our health and safety officer Jonathan Goodacre for all of his hard work and terrific effort over the last several years. Jonathan has retired from this post and we are looking for a replacement. • It was emphasised that the role of the Committee is primarily to provide the infrastructure within which all the activities of the Fair take place. The stall holders and event organisers are responsible for their individual events. In the opinion of the committee, there were several examples of outstanding organisation, among them Mill Road Art at the Drama Centre and the dance performances at Bharat Bhavan. • The re-opening of the road worked well this year, as almost all stalls were removed in a timely manner. However, there were a few more 																														

	<p>problems at the beginning of the day, with stall holders setting up while cars were still driving down Mill Road. Better co-operation with the traders and stall holders and more careful control of who is setting up stalls will be needed to avoid this.</p> <ul style="list-style-type: none"> • The committee tries to balance the requirements of managing a very large number of people with the objective of keeping MRWF as a local community event; this will be important in decisions for structuring the location and number of stalls and events for next year's fair. • The fair made a small surplus this year which is encouraging as it should be our goal to be completely self-sufficient and independent from City Council grants. • There was no negative feedback about the fair except for the litter problem which has not been resolved. In order to avoid litter in the future, we will need to work closely with the City Council. <p>Discussion afterwards focused on the parade and on if or how it could be done in 2016. It was agreed that we should not go back to hiring commercial artists because it was too expensive in comparison to other costs of the fair and it did not feel as local as most of the other activities.</p> <p>The public did not feel that the absence of the parade at mid-day created a void because there were enough other activities. The samba band Arco Iris provides an excellent final parade. The representative from Arco Iris, Duncan de Bondt, suggested that the band could do two sets of 1 hour each. They could march up Mill Road around lunchtime and down Mill Road at the end of the day. It was suggested that children from local schools could dress up and follow the band at the lunchtime set. This plan was met with great approval and will be discussed further at future committee meetings. Arco Iris will be invited to join us at committee meetings to work out finer details. Abdul Arain has kindly offered to provide refreshments for musicians and volunteers for the next fair.</p>								
<p>3. Treasurer's Report</p>	<p>Jim Woodhouse gave the Treasurer's report, which is attached to these minutes. Donald Hearn was thanked for auditing the accounts. It was emphasised that the MRWF does not aim to make a profit but we do have a small surplus which may be used to purchase additional signage and update the website.</p> <p>It was noted that the drive to motivate individual donors was very successful and will be repeated this year. Every donor received a window sticker and a raffle was held to pick the winner for an original art work by Sam Motherwell. The winner was Frances Campbell.</p> <p>It was asked what the typical amount of sponsor donations was to which the answer was £250 on average. The majority of individual donations were £25 per year, but some were larger.</p>								
<p>4 Election of Officers and Committee Members.</p>	<p>The following, having been duly nominated and seconded were elected by a show of hands.</p> <table border="1" data-bbox="435 1888 1222 2038"> <tr> <td>Co- Chair</td> <td>Andrew Phillips</td> </tr> <tr> <td>Co-Chair</td> <td>Fiona Smith</td> </tr> <tr> <td>Treasurer</td> <td>Jim Woodhouse</td> </tr> <tr> <td>Secretary</td> <td>Isabelle Geisthardt</td> </tr> </table>	Co- Chair	Andrew Phillips	Co-Chair	Fiona Smith	Treasurer	Jim Woodhouse	Secretary	Isabelle Geisthardt
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	IT	Tom Hanrahan	
	Stalls	Kate Collins	
	Events	Jon Mills	
	PR and Marketing	Marisa Crimlis Brown	
	Brochure	Caro Wilson	
	Infrastructure	David Arnold (pending confirmation)	
5 AOB	There being no further business raised, the meeting closed at 7.50pm		

MRWF 2016 COMMITTEE MEETINGS (Subject to confirmation)

Everyone welcome

All meetings at Jim's house, 23 St Barnabas Rd unless other notification is given

Thursday, 28th April

Thursday, 26th May

Thursday, 30th June

Thursday, 28th July

Thursday, 25th August

Thursday, 22nd September

Thursday, 20th October

Thursday, 3rd November

Thursday, 17th November

Thursday, 1st December

FAIR DAY: SATURDAY 3rd DECEMBER 2016